

**FAUQUIER COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
July 23, 2020  
REGULAR PUBLIC MEETING**

**PATH Foundation Building  
321 Walker Drive, Warrenton VA 20186**

**Board Members**

Lawrie Parker, Chairman, Lee District  
Christopher M. Ward, Center District  
Patricia M. White, Vice-Chair, Cedar Run Dist.

Feliecia Brooks, Secretary, Scott District  
Elizabeth Henrickson, Marshall District

**Staff**

Maria Del Rosso, Library Director  
Lisa Pavlock, Public Information Coordinator  
Kim Klepatzki, Accounting Clerk

Dawn Sowers, Public Services Manager  
Terri Garonzik, Administrative Specialist

**CALL TO ORDER**

Mrs. Parker called the meeting to order at 4:00 p.m.

**ADOPTION OF THE AGENDA**

The board adopted the agenda by consensus.

**MINUTES**

The board moved:

*To approve the June 25, 2020, meeting minutes by vote as shown below:*

| <i>Member</i>          | <i>Moved/Second</i> | <i>No</i> | <i>Other</i> | <i>Yes</i> |
|------------------------|---------------------|-----------|--------------|------------|
| <i>Mrs. Henrickson</i> |                     |           |              | X          |
| <i>Mrs. White</i>      | M                   |           |              | X          |
| <i>Mrs. Parker</i>     |                     |           |              | X          |
| <i>Dr. Ward</i>        | S                   |           |              | X          |
| <i>Ms. Brooks</i>      |                     |           |              | X          |
| <b><i>Tally</i></b>    |                     |           |              | 5          |

Mrs. Del Rosso reported the Friends of the Library applied for a PATH Foundation Community Resilience Grant to help offset lost 2020 Book Cellar revenue. The used bookstore, which generates funds to support library activities, closed in March 2020 because of the COVID-19 pandemic. The Friends also applied for a grant from the Patricia & Nicholaas Kortlandt Memorial Fund to support the library's 2021 summer reading program.

**STATUS REPORT**

**Personnel**

Mrs. Del Rosso reported that County Administrator Paul McCulla gave permission to fill three vacant Warrenton circulation positions. She also reported that the library's courier retired in July. Mr. McCulla has asked the county's human resources director to explore temporarily reassigning an employee from another county department to the position.

**NEW BUSINESS**

**Using the Bealeton Depot as Location for Absentee Voting**

After reviewing the board of supervisors' request to use the Bealeton Depot for absentee registration and voting from September 1 through November 13, 2020, the board moved:

*To approve the Board of Supervisors' request to use the Bealeton Depot as a location for absentee registration and voting from September 1 through November 13, 2020, by vote as shown below:*

| <i>Board Member</i>    | <i>Moved/Second</i> | <i>No</i> | <i>Other</i> | <i>Yes</i> |
|------------------------|---------------------|-----------|--------------|------------|
| <i>Mrs. Henrickson</i> |                     |           |              | X          |
| <i>Mrs. White</i>      | S                   |           |              | X          |
| <i>Mrs. Parker</i>     |                     |           |              | X          |
| <i>Dr. Ward</i>        | M                   |           |              | X          |
| <i>Ms. Brooks</i>      |                     |           |              | X          |
| <b><i>Tally</i></b>    |                     |           |              | 5          |

### **Ad Hoc Nominating Committee**

Mrs. White and Dr. Ward agreed to serve as an ad hoc committee charged with proposing a slate of library board officers for a one-year term (October 2020 to September 2021).

### **OLD BUSINESS**

#### **Library Reopening Plan**

Mrs. Del Rosso reported “walk through service” will be the next phase to restore library service to pre-COVID-19 levels. The service will allow patrons – within the parameters of the approved COVID occupancy load – to enter the library for a brief visit to browse shelves, etc.

After discussing limiting patrons’ time in the library, the board agreed that patrons should be warned that time may be limited to accommodate occupancy loads.

The board moved:

*To safely reopen library facilities to the public as soon as possible and practical, by vote as shown below:*

| <i>Board Member</i>    | <i>Moved/Second</i> | <i>No</i> | <i>Other</i> | <i>Yes</i> |
|------------------------|---------------------|-----------|--------------|------------|
| <i>Mrs. Henrickson</i> | S                   |           |              | X          |
| <i>Mrs. White</i>      |                     |           |              | X          |
| <i>Mrs. Parker</i>     |                     |           |              | X          |
| <i>Dr. Ward</i>        | M                   |           |              | X          |
| <i>Ms. Brooks</i>      |                     |           |              | X          |
| <b><i>Tally</i></b>    |                     |           |              | 5          |

### **ADJOURNMENT**

The board will meet in regular session at 4 p.m. on Thursday, September 24, in the PATH Foundation building.

The meeting adjourned at 5:00 p.m. by consensus.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman